



Accessing a Webinar is as easy as 1, 2, 3

To access your Online Home Study Course, please follow the instructions below:

STEP 1). On the top of our website Home page: Click on the “WEBINARS” tab.

You are now on the WELCOME MESSAGE THERAPIST Page: Scroll down and hover over the text of the webinar you would like, next click on the course text or the price.

Next click “ADD TO CART”.

You are now on the SHOPPING CART Page: If you have received a coupon code, enter the coupon code in the grey box that reads “COUPON CODE”.

Click: “APPLY COUPON”.

Click: “PROCEED TO CHECKOUT”.

You are now on the BILLING DETAILS Page: You must fill out ALL the required * information and create a username and password.

Note: Please write down the username and password you create, you will need this information later to log back in to your account to take the Online Test.

Click: "PLACE ORDER".

STEP 2). At the completion of the checkout process, you will receive an email that reads “YOUR ORDER IS COMPLETE

STEP 3). Go to the top of the Home Page, Log in with the USER NAME and PASSWORD you created.

(NOTE: The username and password ARE case sensitive)

The next page will read “WELCOME”. Scroll down to the left hand side of the page. You will see text in blue that reads “MY COURSES”. Click on “MY COURSES”

You will then see the webinar you have purchased listed.

Next, click on the course title and begin the course.

Upon successful completion and passing of every section of the Online Test (passing grade of 70% or better) your “Certificate of Achievement” will then be generated automatically!

If you have any further questions, please contact the office at 732-319-6266.